



October 25, 2002

**MEETING NOTICE FOR MEMBERS AND GUESTS  
OF THE DIVISION OF THE STATE ARCHITECT (DSA)  
ADVISORY BOARD**

**POLICIES AND PROCEDURES COMMITTEE**

A public meeting will be held on:

**Thursday, November 7, 2002**

9:30 a.m. – 12:30 p.m.

Division of the State Architect

1130 K Street, Suite 101, Sacramento, CA 95814

(916) 445-8100

Conference Room A

**A G E N D A**

**Committee Members**

Lowell Shields, Chair  
Gale Bate  
Steve Castellanos  
Kerry Clegg  
Rich Henry  
Art Ross  
David Smith

**Committee Staff**

Patricia Heerhartz  
Elena Tarailo

- I. Call to order
- II. Introduction of Committee Members
- III. Should the board recommend legislation to establish itself in statute?
- IV. Confirm makeup of Board – does the existing composition of the board represent all DSA stakeholders?
- V. Establish orderly process for turnover of members at the end of term (since the majority of members were appointed at the same time)

VI. Create process to carry forward and monitor issues with DSA

- Evaluation
- Accountability

VII. New Business

VIII. Next meeting(s)

IX. Adjourn

Any questions may be directed to either myself at (916) 445-1304 or Dan Rasmussen at (916) 327-7230. If you are unable to attend this meeting please notify Dan no later than Monday, November 4, 2002.

Sincerely,

Patricia A. Heerhartz  
Executive Director  
DSA Advisory Board

Reminder: Please call (916) 327-7230 on Wednesday, November 6, 2002 after 3:00 p.m. to confirm that the meeting will take place as scheduled. The recording will verify the meeting date and location.

## **Directions & Parking Information**

The DSA office building is located on the corner of K Street & 12<sup>th</sup> Streets. K Street is pedestrian only access. A list of parking facilities follows.

### **Arriving at Sacramento Metro Airport**

Take Interstate 5 South to downtown Sacramento. Exit I-5 at J Street and continue on J Street to 12<sup>th</sup> Street. At 12<sup>th</sup> Street turn right.

Taxi and Super Shuttle van services are also available at the airport.

### **Driving from the West on I-80**

Travel east on I-80 until you reach Sacramento. Stay on I-80 into Sacramento (do not take the I-80 east off-ramp to Reno). Take the 15<sup>th</sup> Street exit, and turn left onto 15<sup>th</sup> Street. From 15<sup>th</sup> turn left onto L Street. From L Street 3 of the parking garages listed below are easily accessed.

# DOWNTOWN SACRAMENTO PARKING MAP

